

BUL 4641
CRN xxxxx
Administrative Law
FALL 2012
Class Location & Meeting Time(s)

Professor Information

Name

Office Address

e-mail address

Phone Number

Office Hours

Provide information on office hours and location.

Required Text and Materials

Hall, Daniel E., (2012) Administrative Law Bureaucracy in a Democracy, Fifth Edition
Pearson Education, Inc., publishing as Prentice Hall
ISBN: 10-0-13-510949-3

Course Description

A study of regulatory law as it applies to business. This course consists of a survey and analysis of the law concerning the rule-making and adjudicatory powers and procedures of administrative agencies, including the power they have to create and enforce rules. It includes a study of the effect such rules have on the businesses.

Unannounced class assignments will be given regularly. The chapters covered on the quizzes are reflected in the syllabus calendar. Twenty-five class periods, excluding quiz dates and holidays, for a maximum of 50 points available.

Additional Course Policies

Missing Exams

No make-up tests. Exception to the rule: In dire circumstances at the instructor's discretion and ONLY if student has contacted the instructor PRIOR TO THE EXAM.

Late Assignments

Late assignments will not be accepted unless prior written approval is granted by the course instructor.

Attendance Policy

Attendance is required.

NOTE: YOU ARE REQUIRED TO PROVIDE GREEN SCANTRON SHEETS FOR EACH QUIZ AS WELL AS PEN AND PAPER FOR EACH CLASS.

Anti-plagiarism Software (Optional)

Written components of any assignment or project may be submitted to anti-plagiarism software to evaluate the originality of the work. Any students found to be submitting work that is not their own will be deemed in violation of the University's honor code discussed above.

Course Outline

TOPIC

CHAPTER	TOPIC	ASSIGNMENT
1	Introduction	Discuss 1.1 through 1.2 Discuss 1.3 through 1.4, turn in Outline of cm

Selected University and College Policies

College of Business Minimum Grade Policy Statement

The minimum grade for College of Business requirements is a "C". This includes all courses that are a part of the pre-business foundation, business core, and major program. In addition, courses that are used to satisfy the university's Writing Across the Curriculum and Gordon Rule math requirements also have a minimum grade requirement of a "C". Course syllabi give individualized information about grading as it pertains to the individual classes.

Incomplete Grade Policy Statement

A student who is passing a course, but has not completed all work due to exceptional circumstances, may, with consent of the instructor, temporarily receive a grade of incomplete ("I"). The assignment of the "I" grade is at the discretion of the instructor, but is allowed only if the student is passing the course.

The specific time required to make up an incomplete grade is at the discretion of the instructor. However, the College of Business policy on the resolution of incomplete grades requires that all work required to satisfy an incomplete ("I") grade must be completed within a period of time not exceeding one calendar year from the assignment of the incomplete grade. After one calendar year, the incomplete grade automatically becomes a failing ("F") grade.

Withdrawals

Any student who decides to drop is responsible for completing the proper paper work required to withdraw from the course.

Grade Appeal Process

A student may request a review of the final course grade when s/he believes that one of the following conditions apply:

- There was a computational or recording error in the grading.
- Non-academic criteria were applied in the grading process.
- There was a gross violation of the instructor's own grading system.

The procedures for a grade appeal may be found in [Chapter 4.002 of the University Regulations](#).

Disruptive Behavior Policy Statement

Disruptive behavior is defined in the FAU Student Code of Conduct as "... activities which interfere with the educational mission within classroom." Students who behave in the classroom such that the educational experiences of other students and/or the instructor's

or shouting at others in such a way as to be disruptive; or, other violations of an instructor's expectations