

Steering Committee Meeting
Minutes
September 1, 2016
BOT Conference Room, 2pm-4pm

Members Present: Chris Beetle, Meredith Mountford, Paul Peluso, Susan Dyess, and Kevin Wagner
Morton Levitt, Kim Dunn, Dilys Schoorman

Guests: Ed Pratt, Michele Hawkins, Russ Ivy, Evonne Rezler, Debra Szabo, Susan Fulks, Debra Floyd,
Perry, Donna Chamel, Wiik, Ron Nyhan.

1. The meeting was called to order at 2pm by Chair, Dr. Chris Beetle.

_____, 2016 were approved by the committee.

3. President's Report:

- a. Dr. Chris Beetle talks about the Bylaws update first. To date, he has received no nominations for an ad hoc committee. Dr. Beetle will have a draft revised for the next Steering meeting. Dr. Dyess suggests announcing another call at the Senate meeting. Dr. Beetle agrees.
- b. Next, Dr. Beetle updates the committee on the Sustained Performance Evaluation policy. Dr. Perry has agreed to meet with the SPE committee one more time before the policy is circulated to the faculty as a whole. Dr. Beetle concludes his report.

4. UPC Consent Agenda

- a. Dr. Dyess has questions regarding undergraduate research DIR form. Dr. Chamel Wiik answers Dr. Dyess' questions to satisfaction.
- b. Dr. Dunn mentions there is a correction needed under the Human Morphology courses. Currently they show the "Office of Students with Disabilities (OSD)" which should be changed to "Student Accessibility Services". Arcadia will reach out to the Honors College for the correction
- c. Dr. Peluso asks for clarification on the 3 credits courses for DIR. Dr. Chamel Wiik explains the reasoning to satisfaction
- d. There are no objections. The consent agenda stands approved.

5. UPC Action Agenda:

- a. College of Science
 - xAdvanced Certificate in Geographic Information Systems
 - o Dr. Dyess has question about the amount of credits for certificate. Dr. Russ Ivy explains how the certificate works. It is an additional certificate to be completed after initial certificate.
 - o Dr. Dyess motions to send forward with positive recommendation from Steering. Dr. Wagner seconds. After a majority vote, the motion carries.

6. UGC Consent Agenda

- a. There is no agenda this month.

7. UGC Action Items

- a. There is no agenda this month.

8. Business Items

- a. UFS Meeting Schedule

xDr. Beetle explains the current scheduling conflict for the Senate meeting Mondays. EE 106 is available for Fall semester, however time slot is 1pm 3:50pm, which varies slightly from original 2:40pm time slot. Dr. Beetle would like to bring to Senate as business item for a decision. There is brief discussion about how this might be a conflict for other meetings in the College. Dr. Beetle presents a few options to the committee to review.

xDr. Peluso motions to send forward to the Senate for further discussion. Dr.

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