



ACADEMIC AFFAIRS
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MEMORANDUM

TO: Deans

FROM: Bret Danilowicz, Provost and Vice President
Academic Affairs

DATE March 28, 2022

SUBJECT: Policy on Emeritus Faculty (Revised)

2. The Chair or Director is responsible (in concert with the nominator) for compiling information to support the award according to the eligibility criteria listed above. Typically, this will include an up-to-date curriculum vitae and additional supportive documentation.
3. The academic unit must meet and vote on all nominations, regardless of the origin of the nomination. The Chair or Director will transmit this information and documentation to the Dean.
4. The Dean will forward the package of materials, with a letter expressing his/her recommendation, to the University Provost. The University Provost will ask the UFS Honors and Awards Committee to evaluate the portfolio and make a recommendation.
5. The University Provost will forward the package of materials, with a letter expressing his/her recommendation, to the University President, who will make the final decision.

Privileges

The following privileges, to the extent available will be provided:

1. The appointment to Emeritus status will be at the rank held at retirement
2. Retired employee identification card
3. Use of the University Library
4. Listing the University Catalog*
5. Listing in the University Directory (when appropriate)*
6. Placement on designated University mailing lists*
7. Option to purchase a university parking decal at adjunct rates
8. Use of University recreational facilities, in accordance with University policy
9. University e-mail address*
10. A mailbox in the department/unit from which retired, subject to availability*
11. Office or laboratory space, in accordance with University policy and space availability*
12. Eligibility to participate in college and department activities, on a non-voting basis
13. Eligibility to serve on graduate committees, subject to the approval of the Dean of the Graduate College
14. Participation in grant and contract endeavors with permission of the Vice President of Research
15. An invitation to all formal faculty convocations and similar events including University Commencement
16. The opportunity to purchase tickets for University athletic and cultural events at faculty rates
17. The opportunity to make purchases at the University bookstore at the faculty rate

*The faculty member's previously assigned academic unit would be responsible.

Cc: Michele Hawkins, Vice Provost, Academic Affairs