

DATE: August 17, 2015

TO: Deans

FROM: [Redacted]
Vice President for Academic Affairs



SUBJECT:

Summer schedules are developed to address program needs, requirements, and expectations. Summer schedules, of course, also reflect any summer break that may exist.

The needs of the program must be considered in a signing faculty to the summer staff context, the following guidelines apply:

First, the appropriate schedules of faculty should be developed.

Each on-line faculty should take their own obligations to students.

Available summer staff should be used pursuant to policy or applicable collective bargaining agreement.

Cc: Diane Alperin, Vice Provost
Academic Affairs

Michelle [Redacted]
Planning and Budget