

Office of the President

- the interrelated areas of undergraduate education, graduate education,

exam scheduling, alternate format text requests, scheduling and the ability to review upcoming

facilities shall be barrier free and accessible or provide reasonable accommodations in accordance with applicable law and regulations.

The sponsor, including campus cinemas, lectures and speakers, shall notify potential attendees, that reasonable accommodations should be requested of at least five (5) business days prior to the event or service. For University-sponsored programs and events, the University will use reasonable efforts to provide an appropriate accommodation if the accommodation is reasonable and will not fundamentally alter the event or service.

The Office of Civil Rights and Title IX (OCR9)

4. Hardware and Software. Representatives for University vendors may have limited knowledge of the accessibility of their software and hardware products and their statements about the accessibility of these products may not be fully accurate. It is advisable to conduct testing with individuals who are experienced users of assistive technology software to establish whether claims of accessibility are fully accurate.
5. Voluntary Product Accessibility Template (VPAT). Before the purchase is completed of any technology hardware or software, a Voluntary Product Accessibility Template (VPAT) should be requested from the vendor. A VPAT is a document, which evaluates how accessible a particular product is according to Section 508 Standards of the Rehabilitation Act of 1973. It is a self-disclosing document provided by the vendor after a reputable third-party vendor, which details each aspect of the Section 508 requirements and how the product supports each criteria.

F. COMPLAINTS

Complaints involving disability discrimination, harassment, or retaliation are filed with the Office of Civil Rights and Title IX, in accordance with [Regulation 7.008, Anti-Discrimination and Anti-Harassment](#).

INITIATING AUTHORITY: Vice President, Administrative Affairs

POLICY APPROVAL
(For use by the Office of the President)

Policy Number: 1.13

Initiating Authority

Signature: _____ Date: _____
Name: Stacy Volnick

*Policies and Procedures
Review Committee Chair*

Signature: _____ Date: _____
Name: Eric Centner

President

Signature: _____ Date: _____
Name: Stacy Volnick

Executed signature pages are available in the Office of Compliance