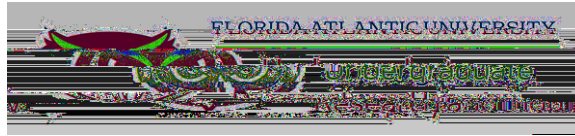


It is a good idea to review the department websites to find faculty research you are interested in possibly pursuing. It is important to contact several different faculty members as they may not all be accepting students at this time or may turn out to not be a good fit.

1. Find a mentor: Where do I look?
 - a. Take a look at the departmental websites
 - b. Review FAU faculty and their research interests and publications
 - c. Check out the opportunities through the [Division of Research](#)
2. When you initially reach out to faculty via email, keep it short and simple. Keep these things in mind:
 - a. Send from your FAU email address
 - b. This may be the first time you contact your new faculty mentor, remember to be respectful and use appropriate titles (e.g. Dr., Professor, etc.)
 - c. Include a few sentences such as
 - An introduction of yourself
 - Year in school
 - Career/graduate School aspirations
 - Include your contact information in your signature
 - Briefly mention relevant courses, grades/GPA, previous lab experience
 - Optional: attach a CV/résumé, unofficial transcript, as PDF files
 - Do your homework! Review the faculty's research,



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- Be on time and prepared
 - Bring copies of your resume/CV, unofficial transcripts etc.
 - Wear professional attire while avoiding dressing too formally or too informally (e.g. no gym or beach clothes, pajamas, tuxedos, etc.)
 - Listen attentively
 - Be ready to discuss your goals and interests regarding your research interests, graduate school and career aspirations
 - Ask to meet other members of the research team. If there is a physical lab, ask for a tour.
 - Be ready to discuss the projects – read the website, recent publications, research interests
 - Ask about expectations:
 - What is the time commitment? Make your availability clear. (e.g. start date, length of commitment, how many hours per week, flexibility)
 - Is this independent/group work?