

Christine E. Lynn College of Nursing Required Format for Curriculum Vita

1. PERSONAL INFORMATION
 - 1.1 Name
 - 1.2 Mailing Address
 - 1.3 Employment
 - 1.4 Phone numbers and Internet address
2. LICENSURE
3. EDUCATION
 - 3.1 Year
 - 3.2 Degree
 - 3.3 University/College
 - 3.4 Location (of each degree, please)
4. MILITARY SERVICE RECORD
5. OTHER SPECIAL EDUCATIONAL EXPERIENCE
(for example, a certification program completed; not continuing education hours)
6. ACADEMIC APPOINTMENTS OR OTHER SIGNIFICANT WORK EXPERIENCE
(Please start with the most recent; provide years of employment, title/position, name of employer, location)
7. COMPETITIVE GRANTS
8. REFEREED AND NON REFEREED WORKS
 - 8.1 Books: Chapters in Books
 - 8.2 Books: Edited/Authored
 - 8.3 Journal Articles (refereed)
International, National, Regional, State/Local
(please categorize)
 - 8.4 Journal Articles (non-refereed)
 - 8.5 Published Abstracts
 - 8.6 Other (example: continuing education programs)
 - 8.7 Manuscripts in Preparation
9. CONFERENCE PAPERS (REFEREED WORKS)
 - 9.1 International (refereed)
 - 9.2 National and regional (refereed)
 - 9.3 State and local (refereed)
10. PRESENTATIONS (INVITED)
11. MEMBERSHIP-SCIENTIFIC, HONORARY, AND PROFESSIONAL SOCIETIES

12. SPECIAL AWARDS, FELLOWSHIPS, GRANTS, AND OTHER HONORS (do not repeat competitive grants here)
13. COMMUNITY SERVICE
14. MAJOR COMMITTEES
 - 14.1 School/college
 - 14.2 University
 - 14.3 Professional
15. OTHER SIGNIFICANT SCHOLARLY, RESEARCH, OR ADMINISTRATIVE EXPERIENCE
16. MAJOR TEACHING ASSIGNMENTS
17. REVIEW ACTIVITIES
18. CONSULTATIONS