

FLORIDA ATLANTIC UNIVERSITY
SACS Substantive Change Notification/Transmittal Form

SACS Procedure Three
Academic Program Termination (2 pages)

PROGRAM NAME: _____ **DEGREE LEVEL(S):** _____
(Bach., Master's, Ph.D., Ed.D., etc)

Anticipated termination date: _____ **Date of BOT approval:** _____

Please review the options below, select the option that applies, and attach the required information to this form.

_____ 1. There are no students currently enrolled in the program.

_____ 2. FAU teaches out currently enrolled students, no longer admits students to programs, and terminates the program. **(Teach out plan required, see attached details.)**
Number of students currently enrolled in the program: _____

_____ 3. FAU ~~is~~ ^{is} providing _____ 1P/1% educational programs or program. **(Teach out agreement required, see attached details.)**

Please note: Teach out Plans/Agreements must be approved by SACSCOC prior to implementation.)

If students are enrolled in the program, provide a

Additional Information/Guidelines

Per SACS' policy statement on closures of programs, sites or campuses, ("Substantive Change for Accredited Institutions of the Commission on Colleges," edited August, 18, 2011), please note the following components that must be provided as part of a "Teach out Plan" or "Teach out Agreement."

Teach out Plan:

~~A teach out plan is a written plan developed~~ "A teach out plan is a written plan developed by an institution that provides for the equitable treatment of students if an institution, or an institutional location that provides fifty percent or more of at least one program, ceases to operate before all students have completed their program of study, and may include, if required by the institution's accrediting agency, a teach out agreement between institutions. Teach out plans must be approved by SACSCOC in advance of implementation.

To be approved, a teach out plan must include the following information:

1. Date of closure;
2. An explanation of how affected parties (students, faculty, staff) will be informed of the impending closure;
3. An explanation of how students students students