

**Florida Atlantic University
University Graduate Council (UGC)
Minutes
January 29, 2014**

Present: Elwood Hamlin II, CDSI; Allen Smith, Business; Chris Beetle, Science; David Newman, Nursing; Aloha Balza, GPSA; Jason Robison, GPSA; Zhixiao Xie, Science; Paul Peluso, Education; Hugh Miller, CDSI; Ali Zilouchian, Engineering;

Others Present: Deborah Floyd, Graduate College; Barbara Bebergal, Graduate College; Susan Fulks, Graduate College;

Absent: Mahyar Nourishirazi, Medicine; William Rhodes, Engineering; Doug Broadfield, Arts & Letters

The meeting was called to order at 2:00 p.m. by Dr. DDeborah Floyd, Council Members and Guests

II. Review and Approve Agenda (distributed in advance).

ACTION: The agenda was approved without objection.

III. Election of a new Chair, University Graduate Council

Deborah L. Floyd was promoted to Interim Dean of the Graduate College and thus, must step down as Chair of the University Graduate Council. The Council congratulated Dr. Floyd and thanked her for her dedicated service.

ACTION: Ali Zilouchian was nominated to serve as the new UGC chair by Peluso and seconded by Hamlin. The UGC agreed by consensus to appoint Dr. Zilouchian to the post which he accepted.

IV. Approve Minutes from December, 2013 meeting (attached and distributed in advance).

ACTION: The December, 2013 minutes were unanimously approved by the C

ACTION AGENDA

1. College for Design and Social Inquiry

Course	Title	Credit	Action	Recommendation from Steering
Change	Master of Urban and Regional Planning	N/A		

2. College of Education

Course	Title	Credit	Action	Recommendation from Steering
Program Change	M.Ed. Music- Non- cert.	N/A		
Program Change	M. Ed. TESOL- Non-cert.	N/A		
Program Change	M. Ed Elementary Ed. K-6 – Non-cert	N/A		
Program Change	M.Ed. German- Non-cert	N/A		

3. Charles E. Schmidt College of Science

Course	Title	Credit	Action	Recommendation from Steering
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ACTION: The University Graduate Council agreed by consensus that Graduate Faculty renewals should not require the completion of Form 1 in favor of academic deans certification.

The issue of the required background checks for associate graduate faculty and courtesy appointments was discussed among Council members. Concern was expressed by several Council members that this requirement is creates unnecessary paperwork.

ACTION: Miller moved that the University Graduate Council Chair prepare a communications to the Graduate Dean recommending that the Provost to remove the requirement for a background check for outside dissertation and thesis committee members. This recommendation will only affect those who do not teach classes. The motion was seconded by Hamlin. It passed unanimously. .

Dr. Floyd reported that a revision is being made to the Plan of Study to include an option for the advisor to include an email address. In the past, advisors have not been notified once a form has been approved. By offering a place for an email address, advisors who want to receive a scanned copy of the approved form will be send the form on request. She also updated Council members about other advancements with the Program of Study, including rolling out the revision to the plan of study form and electronic letters of recommendation. E4(n)-4T6lo inclwemttncetoroydrpp-10(g)10(4(or