

**MECHANICAL/ELECTRICAL/PLUMBING (MEP) - ADVERTISEMENT
CONTINUING SERVICES CONTRACT
FLORIDA ATLANTIC UNIVERSITY – ALL CAMPUSES**

NOTICE TO PROFESSIONAL CONSULTANTS

Project Number: NA
Project Name: Mechanical/Electrical/Plumbing Engineering Services Continuing Contracts
Project Location: Florida Atlantic University

The Florida Atlantic University Board of Trustees requests qualifications from engineering firms to provide

Mechanical / Electrical / Plumbing (MEP) Engineering Services,

board. An applicant must be properly registered at the time of application to practice its profession in the State of Florida. If the applicant is a corporation, it must be chartered by the Florida Department of State to operate in Florida.

Submit **5 (five)** bound sets of the above requested data packaged in the order listed above. Applications which do not comply with the above instructions may be disqualified. Application materials will not be returned. As required by Section 287.133, Florida Statutes, a consultant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected consultant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of \$35,000.00 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.

Sole Point of Contact: The FAU Professional Qualifications Supplement, the Project Fact Sheet, and the Professional Services Guidelines are available online at <http://www.fau.edu/facilities/avp/AE-CM-advertise-home.php> or by contacting

Sole Point of Contact for this project, (Corrine Okun,

Administrative Services Manager, FAU Boca Raton Campus CO69 Rm. 101, (cgarwood2012@fau.edu).

From the date of issuance of this Notice until a final selection of a consultant is made or a notice of cancellation is posted, the consultant must not make available or discuss its proposal, or any part thereof, with any FAU employee and/or any member of the Selection Committee, unless permitted by the Sole Point of Contact, in writing, for purposes of clarification only, as set forth herein. Any individual associated with a consultant who contacts an FAU employee and/or member of the Selection Committee, regarding any aspect of this project, whether such contact be in person, telephone, or through electronic or written correspondence, may be determined to have violated the terms and conditions of this solicitation. If that determination is made, any proposal received from such an individual OR their company may be rejected as non-responsive and not subject to evaluation. If there are any changes or additions to the Sole Point of Contact information at any time in the process, participating consultants will be notified via an addendum to the Notice.

Questions regarding the Notice and/or process should be submitted via fax or email to the **Sole Point of Contact**. No oral communications shall be considered as a change to the Notice. FAU may respond to questions deemed by the University to be material in nature via a written addendum to the Notice.

Interpretation of the wording of this document shall be the responsibility of the FAU and that interpretation shall be final.

All postings referred to in this Notice will be posted electronically on the FAU Facilities Management website: <http://www.fau.edu/facilities/avp/AE-CM-advertise-home.php>. At all times it shall remain the responsibility of the consultants participating in this solicitation to check the postings at the Campus Operations Building CO#69 directory and/or the Purchasing Department in the Administration Building. No further notice will be given.

Five (5) bound copies and an electronic file (CD or flash drive w50000092 0 62 7 reW0QqjrnBT11 50 GF4 50 GF4