

FLORIDA ATLANTIC UNIVERSITY BOARD OF TRUSTEES
CONSTRUCTION CHANGE DIRECTIVE

Change No: _____ Date: _____
 Project: _____ Project No: _____
 A/E: _____ A/E Job No: _____
 CM: _____

You are hereby directed to make the following change(s) in this Contract:

DESCRIPTION OF PROPOSED CHANGE	DECREASE	INCREASE
(Describe the basis of adjustment to Contract Sum, and include Change Order Justification Form. Attach additional sheets if required)		
NOTICE TO PROCEED DATE		
ORIGINAL CONTRACT SUM		
	New (Add) (Deduct)	\$

This Change			Present Contract Sum	\$
New Contract Time			New Contract Sum	\$