

## **Minutes of Faculty Assembly Steering Committee - August 29<sup>th</sup> 2003**

The first meeting of the Steering Committee was held on August 29<sup>th</sup>, 2003, at the Melby Center (Department of Educational Leadership) from 10 a.m. to 12:15. The meeting was presided over by the Chair, Dr. Michele Acker-Hocevar. Those present: Michele Acker-

video conference.) The possibility of "piggybacking" Faculty Assembly with a brown bag lunch or other social activity was mentioned. Michele also noted that the dean had suggested that we meet in the Palm Room, which would allow for refreshments and greater ease of movement for small group discussion.

regard. The committee agreed to gather more facts on this issue. The department representatives who were new were requested to keep in touch with the newcomers so that the Steering Committee could be kept aware of ongoing concerns.

The decisions on an agenda for the next faculty meeting was tabled to the next steering committee meeting.

The issues to be taken up with the dean following this Steering Committee meeting were:

- That positions for next year be advertised by late October
- The need for a formula for the distribution of revenues earned through departmental entrepreneurial activity
- Information on the dates for Faculty Assembly meetings

The meeting was then adjourned.

Submitted by: Dilys Schoorman  
Secretary