# COE Faculty Assembly Steering Committee Meeting
## October 21, 2005

Meeting was called to order by Val Bryan at 10:05 AM

In attendance were Val Bryan, Dale Williams, Ray Cafolla, Val Bristor, David Wertz, Don Ploger (phone), and Deborah Harris (phone)

The proposed COE Faculty Assignment Guidelines were presented by Val Bristor including recent history of their development. She indicated that this document was more a "philosophical statement" and hoped that it could be put forth as a motion at Nov 4th FA Meeting after faculty input. It will also be an agenda item at the Oct. 28th meeting of Executive Committee and FA Leadership.
Much discussion ensued. Bob Zoeller raised concerns that the new guidelines were a way to get faculty to do more without receiving credit or compensation. David Wertz asked if infrastructure would be provided to support changes in faculty assignments.

The issue of the excessive number of meetings was brought up. It appears much of the information in these meetings was repetitive. Bob Zoeller asked why we had a Dean's Forum several weeks ago when the Dean knew well in advance that the Dean would not be attending? It was also suggested that information could be more efficiently disseminated by e-amil or other means, rather than having another meeting. After much discussion, a suggestion was made to make meetings "working meetings" as opposed to discussions where nothing is resolved.

In light of the above discussion, Dale Williams suggested that increasing service within the College was an issue in terms of faculty  assignments and needed to be addressed.

Bob Shockley then provided a report on NCATE:

posted on Blackboard w/o knowledge of instructors so course syllabi and Blackboard were not in accord. Question was raised as to whether students are legally required to complete assignments posted on Blackboard. Consensus was no, probably not.

Review of the Policies & Procedures Manual (P &P)was still in process with a timeline provided by Dr. Shockley. Dr. Shockley suggested that proposed changes be made clear for faculty to more easily review proposed changes.