

COE Faculty Assembly Steering Committee

Friday, February 1, 2013 (10am-12pm)

Boca Education 356

Draft Minutes

Welcome

The meeting was called to order at 10:00 AM by COE FA President Susannah Brown.

Attendance (Alphabetical)

Alyssa Gonzalez DeHass, Mary Lou Duffy, Philomena Marinaccio, Meredith Mountford, Paul Peluso, Robert Zoeller

Announcements

- x Faculty Assembly Executive Committee (February 8, 2013 at 10am.) (Meeting with Susannah Brown, Mena Marinaccio, Ray Amirault, Traci Baxley, and Dean Bristor.)
- x Faculty Assembly Steering Committee (Friday, April 5, 2013, ED 356, 10am-12pm)

Old/Continuing Business

Approval of Minutes from October 19 2012 FASC Meeting

Philomena Marinaccio motioned for approval of the minutes. Bob Zoeller seconded the motion. After no discussion, a vote was made to accept the motion. The motion was approved by unanimous vote with no abstentions.

Report on Dean's Executive Meeting on January 17, 2013.

There were two Executive Committee meetings since the last FASC meeting, so it was decided to focus on the major issues presented at the most recent Executive Committee meeting.

- x SACS Accreditation – all faculty should be available to assist during the SACS visit.
- x QEP – it has been requested that we help makes students aware of the QEP initiative.
- x 2013 Graduate Assistantships – there are a limited number of these to be available, with the priority being to Teaching Assistants. Because some Departments do not make use of Teaching Assistants, this should be discussed within Departments.
- x FAU website emergency contact information – each person should insure that this information is fully updated.

- x E-learning overloads – if one is teaching an overload via learning modality for Spring 2013, please ensure that the Chair has contacted Dr. Robeson about this so that the overload can be paid out of the learning budget.
- x Outstanding Professional Education Alumni Award (OPEAA) Award – Lorraine Cross used to chair this committee and arrange the awards event. This year the Dean will be setting up a committee for the award. There may be requests to participate. One representative per department will serve on the OPEAA committee

New Business

Faculty Senate Report

- x The Provost and President did not attend the most recent Faculty Senate meeting.
- x There was discussion concerning QEP, and how QEP could potentially affect presentation had some professors across the university complaining about the managing.
- x There will be no additional faculty senate meeting before the next FA, so Philomena Marinaccio will provide only a small report to the FA concerning Faculty Senate at that time.

Promotion and Tenure

- x The number of required external reviewers is five according to the document from summer 2012.
- x There has been a change to how letters are to be solicited, employing committee from within each department to develop list of potential reviewers for a tenure candidate. This requirement was discussed with the Union, and was partially modified to include a drafting period in 2012, with the requirement for five (rather than the original three) letters now applying to those who will apply for promotion and tenure, 2013.
- x An additional concern is that some faculty members are the only ones in the college working within their respective fields, and the difficulties this presents to a committee of faculty outside of those fields for developing a list of potential reviewers, was discussed. The procedural requirement could be in place for those going up for tenure in the next academic year. The College P&T Committee could address this question.

Instructors, instructors, and visiting professors) may attend Faculty Assemblies and on committees but are not voting members.”

- x In the 11/2/12 FA, it was brought up for discussion the change that had occurred of the word “including” had not been brought to a vote. Other approved versions of the COE FA Constitution are written with the word “excluding.” This can be brought up for a vote on the 2/15/13 FA meeting.
- x Because of the changes impacting faculty in recent years, a series of questions regarding this paragraph have now been raised, including who may be eligible to vote, the meaning of the word “tenure” in today’s context and the Union’s representation of both tenure faculty and CTI’s, etc.

Exercise Science & Health Promotion

No additional report at this time.

Office for Academic and Student Services

Two events to announce

x Campus Days Info Sessions lead by Office of Admissions March 1 and March 22, 2103