



**COE Faculty Assembly Steering Committee Meeting  
January 12, 2024  
Meeting Minutes**

**Attendees.** Sharon Darling (President), Lisa Finnegan (VP), Ira Bogotch (Secretary), Meredith Mountford (Archivist), Kelly Emelianchik-Key (CE), Dilys Schoorman (C&I), Caitlyn Imgrund (CSD)

**Absent.** Mary Lieberman (ELRM), Sita Ramnarace (OASS), Jack Scott (ESE)

- **Welcome.** FA President welcomed everyone and wished them a Happy New Year.
- **Minutes Approval.** Minutes from the October 2023 COE FA Steering Minutes were approved: Dilys motioned; Kelly seconded
- **Old Business.**
  - COE FA Constitutional Revisions (see notes below): items were divided into two categories - short and long-term. Both will be presented in January and put onto the April, 2024 agenda. See Appendix A.
  - A discussion was held on the next steps for acting on the Listening Session Themes (which will also be a Dean's Talking Points question). An ad hoc committee, comprised of members from each department, was suggested to review the themes and make recommendations.
  - Faculty Assembly Elections-(Pre) Nominations for all Officer positions: President, VP, Secretary, and Archivist -this will be advertised at the FA meeting and throughout the spring semester.
- **Guest Speaker.**
  - Broward Superintendent: Dr. Pete Licata (or his representative). He was asked to provide opening remarks, then respond to questions from the audience. Steering brainstormed questions for Dr. Licata during his visit. Questions about the following will be asked: nature of COE/Broward Schools reciprocal relations- how can the COE support Broward and vice versa? Meeting the needs of the district in terms of providing high-quality educators? We would be interested in learning his views on the changing educational/legislative landscape, his long-term vision, conducting collaborative research in partnership, and community engagement in general.
- **New Business.**
  - Dr. Any Brewer will be invited to FA to provide updates on FDOE New FEAPS and Reading Endorsement.

## COE Faculty Assembly Steering Committee Meeting

DATE

### Meeting Minutes

- Ad hoc Committee Proposal (Dr. Dukes) will be invited to FA to propose an ad hoc committee to discuss (and perhaps make recommendations) for COE Principles for Faculty/Student Engagement.
- Drs. DeDonno and Peluso will be invited to FA to give an overview of COE's Core of Research Excellence (CoRE) –New Center
- Drs. Katie Miller and Victoria Brown will be invited to FA to propose a Brown Bag luncheon with interested faculty on Artificial Intelligence (AI): ChatGPT- What is fair/appropriate use?
  
- **Dean's Talking Points. The COE Dean will be invited to address the following points at COE FA:**
  - Dean's perspective on COE relationships with School Districts-Engagement and Vision, specifically addressing his role.
  - What is the status of Adjunct/Faculty Overload Pay Raises? COE teaching loads?
  - Dean's response to the Listening Session Themes

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DATE

### Meeting Minutes

#### Appendix A

The ad hoc Committee on COE FA Constitution changes recommended that the following be presented to COE FA. A user-friendly format will be developed and posted as a Google Doc for virtual discussion.

#### Short-Term Items

- Item 1: **Delete** the Standing Committees (page 6 of 9, Section 6 B. Committees)
- Item 2: **Combine** Ad Hoc and Special Committee as Ad Hoc (page 7 of 9, Section 6 C & D)
- Item 3: **Add** the term limits for the Archivist (page 3 of 9, Section 3 Officers and Election Procedures of Officers, 4)
- Item 4: **Delete** VP serving on the Research Committee (page 2 of 9, Section 3 Offices and Election Procedures of Officers, 2)
- Item 5: **Reformat** Articles and Sections throughout the Constitution
- Item 6: **Add** "Clinical Faculty" to the list of non-tenured faculty (page 2 of 9, Section 2. Membership)

#### Long-Term Items

- Purpose of the FA (Article 1: The Faculty Assembly, Section 1. Functions). For example: clarify the role of State Governance (Article 1: The Faculty Assembly, Section 1, Functions) by inserting the state governance language circa 2024:
  - The Florida Atlantic University Board of Trustees ("BOT") is vested by law with all the powers and authority to effectively govern and set policy for Florida Atlantic University ("FAU") in accordance with the laws and constitution of the State of Florida and with resolutions, reguruvth al(it)-2.9 77 0 Td(s)-1.3 ru.T.1 ( al10.6 (o)-6.6 (nrp)13.1 (o)46.6 (lu o)-6.6 (