

**College of Education
Faculty Assembly Meeting
Friday, November 7, 2008
10:00-12:00**

Minutes

Welcome/Sign In

President Warde called the meeting to order at 10:15a.m.

Attendees

CCEI- James McLaughlin, Dilys Schoorman, Roberta Weber

Dean's Office- Valerie Bristol, Donald Torok

EL- Valerie Bryan, Dan Morris, Patricia Maslin-Ostrowski, Robert Shockley, Anthony Townsend

ES&HP- Robert Zoeller

years.

Academic program review at FAU is composed of three elements:

- Self-study by the program's department
- Review by the Provost
- Presentation of program review to Board of Trustees for their approval.

Program review includes a description of the mission and purpose of the program; findings, recommendations and major changes made from the last program review; the programs' performance in instruction, research and service; other program goals; identification of strengths and weaknesses, resource needs; and evidence of student learning and program improvement. Program Review Summary Reports are provided to the BOG through an electronic standardized template.

The College of Education had only a "limited" review in 2006 since the NCATE/DOE visit would not be until spring 2007. The Interim Dean, the Associate Deans, and Director of Assessment and Program and Evaluation used evidence from the NCATE/DOE accreditation reports in addition to the DDI information from FAU to create a Power Point presentation for the BOT. Interim Dean Bristor wants to thank the faculty because the data shows that we are doing very well in spite of financial obstacles; this is mostly due in part to everyone working together. The last two slides of the Power Point have positive accomplishments of our students.

- Mentoring

There is a task force is being put together on Faculty Mentoring. Deborah Shepherd will be the point person for the task force. If faculty has any suggestions about mentoring, or interest in being on the Task Force, they are encouraged to get in touch with Deborah Shepherd.

- Questions for the Interim Dean

Since the BOT is impressed with our Program Approval work, can we get their approval in writing?

There are minutes from the meeting in which the comments were made.

If not, can we request positive comments?

The Interim Dean agrees that getting the positive comments on paper is a good idea and will try to get the comments.

Do you get the idea that FTE is still important?

Yes, it is still important. However, the administration does not want us to get too much FTE. This is referred to as corridors; not too low FTE, and not too high FTE. In the spring, each department should identify priorities and compare these priorities to the College priorities.

Old/Continuing Business

- **Update on Dean search** – Dr. Barry Rosson
Graduate College Dean and College of Education Dean Search Committee Chair
Barry Rosson spoke to the College of Education Dean's search.

Approved 01-30-2009

The Search Committee met October 29. The meeting was to discuss schedules, committees, ads, and timelines. First and foremost was to ensure communication with the faculty, staff, and students of the College of Education. Glenn Thomas will put approved minutes from every meeting on the College of Education website. Kristi Keon had to resign and Gracie Diaz is the new external member. Advertisements have gone out to key places. Print versions have gone out (*The Chronicle*, FAU Website). There are two inquiries by phone and one internal nomination. These candidates will still have to apply and go through the search process. The job posting has a close date of December 1, but will stay open until filled. The committee suspects that there will be a large number of applicants. A candidate can immediately be vetoed by a two-thirds vote. After that, faculty and staff can make comments about remaining candidates until December 12. All comments will be gathered by December 23. These comments will be discussed by the committee and studied by December 26. Then, there will be a two-week time frame for phone interviews. By January 29, the committee will decide finalists. These names will go to the Provost for approval. Once the Provost gives approval, announcements will be made of the finalists and all candidates' vita will be made available. Then there will be a discussion about timelines. February appears to be a good month for interviews. The target date is March 10 for the synthesis report for each finalist. There is no set number of synthesis reports for the candidates.

- **Questions for Graduate Dean Rosson**
Can we assume there are no budgetary constraints, so we can attract top-line recruits? Budget is not an issue. It became a discussion at the last meeting. Dean Rosson feels that there will be no ceiling on salary, as it will be negotiated. Dean Rosson stated that the candidates that make it to the interview round will be treated very well (i.e., nice hotel, good meals) and made to feel special. No budget restrictions on the interview round.
- **Election of new FA archivist**
Alyssa Gonzalez-DeHass was elected Archivist. She has updated the Steering Committee content and uploaded the approved minutes on the College of Education website.
- **Update on P & T issues – Pat Maslin Ostrowski**
Pat Maslin Ostrowski gave the report for the P&T committee.

P&T is in full session. The members are: Greg Brigman, Counselor Education; Gail Burnaford, Curriculum, Culture and Educa

to do so. Diane Alperin, Associate Provost, was also present, along with Valerie Bristor, Interim Dean.

The provost and associate provost have met with all the deans regarding standards and criteria. The provost has convened a university-wide committee to review the university principles. Each college dean has nominated 3 faculty members to serve; one faculty from each college representing different ranks will be selected. The committee is expected to meet the entire year to review P&T from a university perspective.

The provost said that the College of Education procedures are in good shape and that it is the indicators or criteria that he would like to be reviewed. He said to consider the standard or expectation within a criterion. To help explain, he gave the example of how the college currently uses chair of a doctoral committee as one indicator of excellence in the category of teaching; and asked, "what if you did a lousy job?" He would appreciate some clarification. It was mentioned that it is important to be clear about quantity of publications expected during a certain time period, as well as being clear about how publications are rated. Some departments across the university rank journals in their field for example tier one and tier two. It was suggested that we may want to narrow indicators, for example in the area of research and scholarship there are 25 indicators: maybe 20 or 15 would be sufficient.

We were reminded of the importance of taking annual assignment into consideration when assessing a portfolio.

The relationship of criteria across departments, the college and university was discussed. Each college may approach this differently, for example in the College of Nursing there are no departments. The College of Education has recently restructured its departments so those departments, in particular, may want to reexamine the college criteria.

The provost said that a key part of tenure is collegiality and how the individual is engaged in tasks to help support the department. This form of service is distinguishable from other forms, such as serving on editorial boards or being an officer of a national organization.

The associate provost mentioned that in the California state system, unlike FAU, non-tenured faculty participates in the P&T discussion regarding the vote at the department level.

The P&T committee reported to the Faculty Assembly how the provost is concerned and that because the College has restructured departments, recommended that this discussion continue with faculty at the departmental level. It is possible that

