

## Graduate Programs Committee (GPC)

### Minutes of April 8, 2010 Meeting

Florida Atlantic University

College of Education

Office for Academic and Student Services, Room 232

1:00-3:00pm

Members Present: Deborah L. Floyd, Susannah Brown, Carlos Diaz, Hani Zainuddin, Valerie Bryan, Sharon Darling, Mary Lou Duffy, Linda Webb, Bob Zoeller, Ali Danesh, and Deborah Shepherd

I. Call to order and roll call conducted by Deborah L. Floyd at 1:33pm

II. Old Business

A. Approval of March 23, 2010 minutes by consensus of the whole.

**Action:** Approval of March 23, 2010 minutes by consensus of the whole. All members present voted to approve the minutes.

B. Petitions Sub-committee Report- Reported by Carlos Diaz

**Action:** Motion to approve the student petitions as per the sub-committee recommendations except for one student which will be discussed separately for April 8, 2010 by Carlos Diaz by consensus. Seconded by Sharon Darling. All members present voted to approve student petitions as per the sub-committee recommendations except for one student which will be discussed separately.

Group discussion ensued concerning the one student petition. The sub-committee vote was tied, therefore this petition was brought before the whole committee.

**Action:** Motion to approve the student request by Sharon Darling. Seconded by Hani Zainuddin. The members voted 6 to approve and 3 to disapproved. Therefore the motion passes and the student request was approved.

**Action:**

**Action:** Ali Danesh will revise the graduate faculty status application form for the COE GPC web site.

### III. University Graduate Council

The College of Science has expressed concern about the requirements for external members to be able to serve on a graduate degree committee. The COE Dean has contacted the Graduate College Dean concerning the University Graduate Policy regarding external members of thesis and dissertation committees. The College of Education has completed and complied with all requirements within the University governance document and COE approved graduate document, ensuring that all adjuncts and external members are appropriately approved for service.

### IV. COE GPC Representatives for 2010-2011

The COE GPC discussed representation and leadership for the coming year and decided that in order to provide seamless representation over the summer and into the fall 2010 semester key leadership positions would be elected at this final meeting. The following action was taken regarding leadership:

**Action:** Motion to approve Linda Webb as the Chair of the Curriculum Sub-Committee by Carlos Diaz. Seconded by Bob Zoeller. All members present voted to approve.

**Action:** Motion to approve Deborah Floyd as Chair of the College of Education GPC and serve as the representative to the University Graduate Council by Carlos Diaz. Seconded by Linda Webb. All members present voted to approve.

**Action:** Motion to approve Carlos Diaz as the Petitions Sub-Committee Chair by Hani Zainuddin. Seconded by Linda Webb. All members present voted to approve.

**Action:** Motion to approve Valerie Bryan as the second representative for the University Graduate Council by Bob Zoeller. Seconded by Carlos Diaz. All members present voted to approve.

### V. Group Discussion of Dissertation Submission Process

The process for the review of dissertations and final approval was discussed. It was discussed if the process of the review that occurs at the Dean's office level can be shared with the graduate student who is submitting the dissertation, faculty serving on the committee, and the department chair. A discussion of whether dissertations are read for content or grammar and punctuation ensued. Some GPC members prefer that entire document be read when reviewed rather than stopping after so many errors and sending back to the department. Ultimately, it is the committee members' responsibility to make sure the dissertation is submitted correctly. Everyone who signs for the dissertation as completed must be allowed to review the document thoroughly. The discussion was ended due to time constraints and other meetings.

### VI. Meeting Adjourned by Deborah L. Floyd at 2:30pm.

### VII. Next GPC meeting will be announced for Fall 2010.