

COE Graduate Programs Committee Meeting Minutes
September 23, 2020
Recorder: Bianca Nightengale-Lee

1. **Call to order:** The meeting was called to order by Eileen Ariza (T&L), Maysaa Barakat (ELRM), Kelly Enkaya (CEI), Jarrett Warsaw (ELRM), Bianca Nightingale-Lee (CCEI), Sabrina Sembiante (CCEI), and Victoria Brown (T&L)

3. **Approval of minutes:** The minutes were reviewed by committee members. A motion to approve the minutes was put forward by Dr. Barakat

Committee report and recommendations: Dr. Jarrett Warsaw

applicants. Dr. Peluso also shared that Assoc. Provost Russ Ivey has asked to meet with the university graduate programs committee, regarding the process for evaluating new curriculum, more details will be shared about this after the UGPC October meeting. The last item shared by Dr. Peluso is the revision to the graduate faculty governance document. The graduate dean would like to make some changes to the document, specifically in the terms of the number of years between renewals of graduate faculty status, as well as revision around dissertation committees and having outside members on those committees. The process for revision, per the faculty governance document, states that once the revisions/language is approved by the graduate council, there is an electronic voting by all eligible members of the graduate faculty. Voting has to reflect at least 10% faculty representation, and for any changes to be approved, it must be done by at least a two-thirds majority. Once the graduate council approves this in October, the faculty will have at least 15 days, and no more than 20 days to vote on the documented changes and then all votes will be tallied after that point.

7. Other items and updates: Dr. Peluso addressed questions regarding dissertations. Dr. Peluso thanked each committee member for getting and compiling departmental feedback around dissertation credits. Dr. Peluso shared his screen to show the Google document, which compiled all departmental feedback. At which point Dr. Peluso facilitated a college wide conversation where each committee member shared their overall themes and ideas discovered from their respective departmental feedback. Dr. Peluso captured the feedback from all committee members on a single document. Dr. Peluso will e-mail the document out to all members to review prior to our October meeting.

8. Adjourn: A motion to adjourn the meeting was presented by Dr. Peluso and seconded by Dr. Wener. The meeting adjourned at 1:58 p.m.