

sessions from your Canvas course(s).

SCHEDULING ZOOM MEETINGS IN CANVAS

1. Log in to <https://canvas.fau.edu>
2. Go to the course where you would like to schedule a Zoom meeting.
3. Click the Zoom tool from the navigation menu in your course. If it is not enabled, [use this instructional document](#) to learn how.
4. Click **Schedule a New Meeting** to create a new meeting
5. Select your meeting settings. The following list provides a recommendation for a quick setup
 - a. Topic