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Mr. Bob Stilley, Chair of the Audit and Finance Committee, convened this meeting at 12:25 p.m. Roll call commenced with the following Committee members participating:

Mr. Thomas Workman, Jr., Mr. Scott Adams, Mrs. Nancy Blosser, Dr. William Bryant (via teleconference), Mr. David Feder, Mr. Armand Grossman, Ms. Lalita Janke, Dr. Tim Lenz and Ms. Tiffany Weimar.

Other Trustees attending the meeting included:

Mr. Anthony Barbar and Mrs. Sherry Plymale.

The following University officials participated:

Mr. Frank T. Brogan, President; Dr. Kenneth A. Jessell, Senior Vice President for Financial  
the the FTC issued a regulation known as the Red Flag Rule. The regulation requires  
“financial institutions” and “creditors” holding “covered accounts” to implement written identity  
theft prevention programs to identify, detect and respond to “red flags”.

“Covered accounts” include all financial accounts or loans that are administered by the University. This administrative duty qualifies FAU as a “creditor.” A “red flag” is a pattern, practice or specific activity that indicates the possible existence of identity theft.

The proposed FAU Identity Theft Prevention Program (ITPP) has been crafted in compliance with the FTC Regulation to:

- Identify risks that signify potentially fraudulent activity in new or existing covered accounts;

- Detects risks flags when they occur in covered accounts;
- Respond to risks/red flags to determine if fraudulent activity has occurred and act if fraud has been attempted or committed; and,
- Update the Program periodically, including review the accounts that are covered and the identified risks that are part of the Program

A review of the FAU ITPP followed providing members information on the categories of potential red flags including alerts, notifications, or other warnings received from consumer reporting agencies or service providers; the presentation of suspicious documents; the presentation of suspicious personal identifying information; and unusual use of, or other suspicious activity related to, a covered account. Further review identified precautionary steps to be taken by University personnel in obtaining and verifying the identity of persons opening a covered account and appropriate responses to the detection of red flags. Also included within the Program are update procedures and information on staff training to be conducted for all employees, officials and contractors for whom it is believed may come into contact with accounts or personally identifiable information that may constitute a risk to FAU or its account holders.

Concluding this presentation, Ms. Rubin advised that the FTC regulation requires the creditor's governing body or a duly authorized committee thereof to approve the ITPP. It is recommended that the BOT Audit and Finance Committee be the approver.

Discussion followed on ensuring compliance monitoring; acknowledgment of the magnitude of responsibility placed on the institution in light of identity theft trends; and, concern on continued education/training on faculty, staff and contractor responsibilities to this program.

Members were advised that no specific federal monitoring procedures had been issued but internal auditing would be initiated. Additionally, management agreed to research and report if FAU Z numbers meet the definition of personally identifiable information.

A motion was made and seconded to approve the Florida Atlantic University Identity Theft Prevention Program.

with facility upgrades and were assured that this increase is projected to meet the operational expenses of the Housing Department.

A motion was made and seconded to recommend approval of this increase in Housing rental rates to the Board of Trustees.

u passed for 97 (184) (153) (135) (203) (325) (111) (176) (17) (BT)



University Board of Trustees to specifically provide approval for the University to initiate the differential tuition. The

Expenditure  
Budget

2008 09  
Beginning

2009 10  
Proposed

Percentage  
Change